

**NEW PATIENT REGISTRATION**

Welcome! Your confidential answers to the following questions will help to establish you as a patient of record at this office.

**Patient Name** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_ **Sex** \_\_\_\_\_

**Home Address** \_\_\_\_\_ **Home Phone** \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**SS#** \_\_\_\_\_ **If Full Time Student, Name of School** \_\_\_\_\_

**Employer** \_\_\_\_\_ **Occupation** \_\_\_\_\_ **Business Phone** \_\_\_\_\_

**Marital Status** \_\_\_\_\_ **Spouse Name** \_\_\_\_\_

**Person responsible for this account (if other than above)** \_\_\_\_\_

**Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**In case of emergency, please contact** \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**FAMILY AND FRIENDS**

Whom may we thank for referring you? \_\_\_\_\_

Have we treated other family members? Yes  No  Name(s) \_\_\_\_\_

**Nearest relative not living with you** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Home address** \_\_\_\_\_ **Phone** \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**SPOUSE**

**Last Name** \_\_\_\_\_ **First Name & Initial** \_\_\_\_\_

**SS#** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_ **Age** \_\_\_\_\_

**Employer** \_\_\_\_\_ **Occupation** \_\_\_\_\_ **How long?** \_\_\_\_\_

**Business Address** \_\_\_\_\_ **Business Phone** \_\_\_\_\_

<b>DENTAL INSURANCE</b> <b>Insurance Information</b> <b>Self (or parent)</b>	<b>Insurance Information</b> <b>Spouse (or parent)</b>
Name _____ (First) (Last)	Name _____ (First) (Last)
SS# _____	SS# _____
Date of Birth _____	Date of Birth _____
Employed By _____	Employed By _____
Business Address _____	Business Address _____
Business Phone _____	Business Phone _____
Insurance Co. _____	Insurance Co. _____
Ins. Co. Address _____	Ins. Co. Address _____
Group No. _____ Local _____	Group No. _____ Local _____
Coverage is for <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Children	Coverage is for <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Children
<input type="checkbox"/> Other(s) _____	<input type="checkbox"/> Other(s) _____

**OFFICE POLICY INFORMATION** All accounts are carried on a 30 day basis.  
 A 1½ % monthly billing charge will be assessed on all accounts regardless of insurance coverage at the 60 day cycle.  
 All patients are financially responsible for their account. The insurance company is responsible to the patient.  
 48 hours notice is required on all changes in appointments. Any notice less than this will result in a significant missed appointment fee.  
 Payment for New Patient and Emergency visits is required at the time of service.  
 Parents or guardians of minor children must accompany the child or submit written treatment and financial consent.  
 I UNDERSTAND THAT I AM RESPONSIBLE FOR ALL FEES WHETHER OR NOT PAID BY SAID INSURANCE. I AUTHORIZED SAID ASSIGNEE TO RELEASE ALL INFORMATION NECESSARY TO SECURE PAYMENT, AND HEREBY AUTHORIZED PAYMENT DIRECTLY TO VINH T. PHAM, D.D.S. I HEREBY CERTIFY THAT I HAVE READ THE ABOVE POLICIES AND AGREE TO THE SAME.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

(responsible party if patient is a minor)